

Independence Administrators

Medical Claim Form

Send all medical claims to:
Independence Administrators
 c/o Processing Center
 P.O. Box 21974 • Eagan, MN 55121

1 - MEMBER / PATIENT

Member's name (First, Middle, Last)		Identification #	Group #
Present address - Street <input type="checkbox"/> New address		City	State
Patient's name (First, Middle, Last)	Patient's relationship to member <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Handicapped dependent <input type="checkbox"/> Other		Sex <input type="checkbox"/> M <input type="checkbox"/> F
Birth date ____/____/____			

2 - OTHER INSURANCE

Does the **patient** have other health insurance coverage? Yes No If YES, complete the rest of Section 2.

Policyholder's name (First, Middle, Last)	Birth date ____/____/____	Policyholder's employment status <input type="checkbox"/> Active <input type="checkbox"/> Disabled <input type="checkbox"/> Retired <input type="checkbox"/> Effective date: ____/____/____	
Policyholder's relationship to member <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other	Other insurance carrier's name	Identification #	Effective date ____/____/____
Type(s) of coverage (Check all that apply.) <input type="checkbox"/> Hospitalization <input type="checkbox"/> Medical-surgical <input type="checkbox"/> Dental <input type="checkbox"/> Vision <input type="checkbox"/> Drug <input type="checkbox"/> Major medical <input type="checkbox"/> Other (Specify.) _____			
Contract covers <input type="checkbox"/> Policyholder only <input type="checkbox"/> Policyholder and spouse <input type="checkbox"/> Policyholder and child(ren) <input type="checkbox"/> Family			
Is the patient entitled to benefits under Medicare Part A or B? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, complete the rest of Section 2.			
Medicare effective date ____/____/____ Medicare ID # _____			
Member's employment status <input type="checkbox"/> Active <input type="checkbox"/> Retired <input type="checkbox"/> Disabled			

3 - PATIENT'S CONDITION

a. Describe the **conditions** for which you are requesting coverage.

Type of injury or illness	Name of doctor treating injury/illness	Date of first symptoms
_____	_____	____/____/____
_____	_____	____/____/____

b. If this claim is the result of an injury, do you intend to file a claim against another individual, business, organization, or insurer for damages arising from the injury? Yes No

c. If this claim is the result of an injury, have you retained an attorney to represent you? Yes No

d. Were the services related to a hospitalization? Yes No If YES, complete the rest of Question 3d.

Admission date ____/____/____	Discharge date ____/____/____
Hospital name _____ Admitting physician _____	

e. Were the expenses due to an accident? Yes No If YES, complete the rest of Question 3e.

Accident date ____/____/____	<input type="checkbox"/> Work <input type="checkbox"/> Auto <input type="checkbox"/> School <input type="checkbox"/> Other (Specify.) _____
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f. Is this claim for prescription drugs? Yes No If YES, complete the rest of Question 3f.

Pharmacy name _____	Address _____
NDC Number (Obtain this number from your pharmacist.) _____ - _____ - _____	

4 - AUTHORIZATION

I certify that the information provided on this claim form is correct and complete, and that I am claiming benefits actually incurred by the named patient. I authorize any hospital, physician, or other provider who participated in the care and treatment of the patient to release all medical or other information requested for the processing of the claim to Independence Administrators. I hereby agree to reimburse Independence Administrators in full if this claim is paid incorrectly. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any material fact thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

MEMBER SIGNATURE _____	DATE _____	(AREA CODE) HOME PHONE _____	(AREA CODE) WORK PHONE _____
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INSTRUCTIONS

Your provider may submit claims directly to Independence Administrators. You should submit this claim form only when your provider does not submit a claim for you.

1. Please attach itemized bills to this claim form. These bills should include the following information:
 - Name, address, and telephone number (on official bill head) of the **provider** who rendered the service or supplied the item
 - **patient's** full name
 - **description** of each service rendered or item supplied
 - **date and amount charged** for each service rendered or item supplied
 - **diagnosis** of the ailment
2. Please be sure that a **physician's medical certification** accompanies bills for purchase or rental of medical equipment
3. Please complete the claim form carefully, and be sure to include the information requested above. This will help avoid unnecessary delays in processing your claim.
4. You do not need to submit a claim form for prescription drug purchases made at network pharmacies. The pharmacist will file the claim for you. If you purchase your prescription at a non-network pharmacy, you may still be entitled to reimbursement for a portion of your prescription drug expenses by completing Section 3 of this claim form. Be sure to include itemized receipts for each prescription. Remember to ask your pharmacist for the NDC number of the drug you purchased, and record that number in Section 3 on the front of this form.

Your health benefits are entirely funded by your company. Independence Administrators provides administrative and claims payment services only.

Independence Administrators is an independent licensee of the Blue Cross and Blue Shield Association.